

IT MANAGER

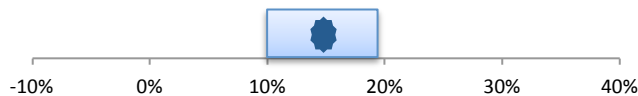
What do they do? Plan, initiate, and manage information technology (IT) projects. Lead and guide the work of technical staff. Serve as liaison between business and technical aspects of projects. Plan project stages and assess business implications for each stage. Monitor progress to assure deadlines, standards, and cost targets are met.

People with these roles and responsibilities are also called: Business Analyst, Project Manager, Professional Project Manager, IT Manager, IT Director, Information Systems (IS) Director, IS Manager, IS Supervisor, Management Information Systems Director, Technical Services Manager

Some typical job duties include:

- Review project plans to plan and coordinate project activity.
- Manage backup, security and user help systems.
- Develop computer information resources, providing for data security and control, strategic computing, and disaster recovery.
- Consult with users, management, vendors, and technicians to assess computing needs and system requirements.
- Provide users with technical support for computer problems.
- Recruit, hire, train and supervise staff, or participate in staffing decisions.
- Evaluate data processing proposals to assess project feasibility and requirements.

Ohio Job Outlook "Average" (+14.6%)



Projected % change in number of jobs by 2020

Note: Blue band = Average growth (10% to 19%)

National Job Outlook through 2020: 18.1%

Most Important Occupational Skills

BASIC SKILLS

- Reading Comprehension
- Active Listening
- Critical Thinking

PROBLEM SOLVING SKILLS

- Complex Problem Solving

SYSTEMS SKILLS

- Judgment and Decision Making
- Systems Analysis
- Systems Evaluation

SOCIAL SKILLS

- Coordination
- Social Perceptiveness
- Instructing

TECHNICAL SKILLS

- Operations Analysis
- Operation Monitoring

RESOURCE MANAGEMENT SKILLS

- Time Management
- Mgmt of Personnel Resources
- Mgmt of Financial Resources

The most important skills required for performing this job well are underlined.

How much did these jobs pay in 2013?

**Average: \$117,550 per year
 (\$56.51 per hour)**

Career Pathway and Educational Requirements

Specialist (\$30,000 - \$75,000)

Managerial (\$50,000 - \$100,000)

Executive (\$100,000+)

Computer Systems Analyst /
 Computer Support Specialist

Information Technology
 Project Manager

Chief Technology Officer

REQUIRED FOR ADVANCEMENT

- Bachelor's degree

REQUIRED FOR ENTRY/ADVANCEMENT

- Post-graduate degree
- Multiple years related work experience
- Professional certification

REQUIRED FOR ADVANCEMENT

- Post-graduate degree
- Many years related work experience

SOME CERTIFICATIONS THAT CAN HELP YOU ADVANCE:

Certified Associate in Project Management (Project Management Institute, unavailable online)

Project Management Professional (Project Management Institute, unavailable online)

CompTIA Project+ (CompTIA, unavailable online)

Six Sigma (Aveta Business Institute, available online; other organizations also offer this certification)